



Pickaway County Agricultural Society

Meeting Minutes

August 13, 2018

7:00pm

- I. Call to order by Von Cremeans at 7:00pm
- II. Pledge of Allegiance led by Mark List
- III. Roll Call – Directors not present: Jim Arledge, Dustin Hube, Gerald Loudermilk, Sean Mayhugh (courtesy of notice given), Scott Pritchard, Frank Reisinger Carlee Stewart, Tim Woodrow. Brad Shannon arrived at 7:05pm. Brad Lutz arrived at 7:54pm.
- IV. Special Guests
 - a) Rob Tyler, Commander of the American Legion Post 134 – thanked the board for allowing use of the grounds for the fireworks the last 2 years. Made a request for the board to consider use of the grounds for fireworks next year, July 1, 2019.
 - b) Mike Videkovich, 4-H & Jr. Fair Exhibitor Parent
 - addressed board and apologized regarding misunderstanding about early removal of son's breeding heffer on Friday of fair.
 - This was the first year taking breeding heffer.
 - Misunderstood schedule/rules as printed in fair book. There was confusion when the calf could be taken. Mike discussed it with Von Cremeans the day of, who said he could take it. When he loaded the animal onto the trailer he was approached by Steve Barthelmas who said he could not take it, but they decided to anyway.
 - Mike apologized for the issues caused for breaking the rule.
 - c) Update on fairgrounds progress
 - Von Cremeans shared all buildings have been demolished.
 - dirt work is going well
 - pad frame for indoor arena is built
 - stone coming next week weather permitting. Underground people will do either horse barn or covered horse arena once that is complete.
 - About a week behind schedule because of all the rain.
 - started crushing debris
 - hauling dirt off hill down to infield. Whole infield will be reworked. Hoping to complete before fall so grass seeding work on infield and parking lot can be completed.

- Shaved off about \$800,000 of cost but added about \$300,000 back in with electrical work to help better accommodate concessionaires.
- there is some conflict with city on storm/sewage work out of retention pond. They have had sewage plans for six weeks and they just called last week stating that they didn't get everything they needed to approve. City wants three 18" pipes. Engineers only have one designed. The additional two would cost an additional \$100,000. Requires more cutting across track. Looking for where Cardo's sewage ties in to reroute separate from fairgrounds. Cannot order concrete pipe until it is approved. –
- Current horse arena is a flood way (worse than a flood plain). It cannot be elevated (neither can camping area) and used for future expansion. Can be resurfaced but not raised.

V. Secretary Report – Minutes from July 9 meeting was emailed to all directors the week of August 6. Tracey Rittinger, Randy Smith, and Darin Myers said they did not receive them. Copies were made at meeting to review. Craig Weiler moved to approve July 9 meeting minutes pending amended changes. Darin Myers seconded. Motion carried.

VI. Treasurer Report – Von Cremeans reported:

- checking account \$56,766....savings account \$101,945...petty cash \$100...total in accounts = \$158, 811
- most of 2018 fair expenses have been finalized and are reflected (trash cost included for reference but has not yet been paid)
- 2018 down about \$30,000 in revenue compared to 2017.
 - o Had more improvement/upgrade/maintenance and variety/entertainment expenses for 2018.
 - o Had more rain (approximately 5" in 3 days) keeping crowds from attending (events cancelled/delayed/altered).
 - o Saturday, June 23 was especially impactful due to rain and attendance being down greatly.
 - o Ride commission was down about \$4,000.
 - o Trash cost was up \$9,000. Original trash cost was quoted at \$21,000, was negotiated down to \$12,000. Bill still has not been paid – extremely poor service by ABC.
 - o Plan on returning demolition derby to Saturday night of sale day. Brings the crowd.
 - o Autocross expected to grow.
 - o Concessions, camping and golf carts revenue was up.
 - o Cost for sheriff's department was up \$5,000.
- Gun-A-Palooza –
 - o all deposits have been made.
 - o Gun vendor has been paid \$50,000.
 - o Purchased t-shirts and koozies for staff and promotional.
 - o Table supplies have been purchased but is not included in the report yet.

- Approximately 2,800 tickets have been sold. All directors are asked to continue selling tickets beyond their initial packet of 30.
- Darin Myers moved to approve treasurers report as is. Chris Pence seconded. Motion carried.

VII. Committee Reports

- a) Jr. Fair Board – Morgan McFarland presented royalty report. Has been to 17 fairs so far. Favorite part has been seeing how many varieties and quantities of species and breeds. Food has been great. Loves learning about other communities. Most of the other Junior Fair Board members worked in an actual office, an official set-up. Maria and Maylon have joined her for several of the fairs as well.
- Joy reported \$100 entry fee for fair queen to enter State Fair Queen Contest is usually paid for by senior fair board.
 - Monday, September 24 is 4-H Leadership Banquet. All Senior Fair Board members are invited to attend.
 - Jr. Fair Board applications due September 1. Need to continue promoting.
 - Currently giving all banners back to clubs. They're starting to ask whether we're going to use them. Von will check with maintenance on set up in new arena.
- b) Livestock & Sale Committee – Jeff Wippel
- Jr. fair livestock checks were distributed Fri 8/3 & Sat 8/4. Arrangements were made for all left over to be picked up or they were mailed. Some minor mistakes were identified and corrected. The new system was challenging. Computers didn't communicate with each other. Judi, Megan, Jen, Mallorie, Becky did a great job. Their hard work is very much appreciated.
 - They have identified areas for improvement for next year.
 - Compared to other counties our sale is not as successful. But this year was comparable to years past for our fair.
 - Committee sent out some surveys to gather information to make improvements. Looking forward to continuing to make progress.
 - Von congratulated Jeff and committee on great team work, especially the group building the buyers list and checks.
 - Chris Pence complimented for addresses being listed for buyers with checks.
 - Von suggested that the committee consider hosting a buyer's lunch/dinner.
 - Jeff said they're considering starting sale earlier next year to finish earlier. Multiple day sale being considered. Open shows being considered for future.
 - Ross County approved Pickaway County exhibitor beef/dairy steers being weighed at their grounds Sat. 12/22.

- c) Gun-A-Palooza – Von Cremeans reported.
 - Need as much help as they can get. Ask spouses, neighbors, friends. Takes a lot of trusting workers to sell 50/50s, raffles, drink tix, Big 6 week, Texas Hold'em. No black jack.
 - 2,800 tix sold so far.
 - Office open all week this week and next week. Hours on Saturday 8am-noon.
 - Share everything that is posted on Facebook to promote event.
 - Ask businesses to sell them.
 - Upcoming work nights next week for set-up.
 - Tents come next Wed or Th.
 - Mark Arthurs setting up sound for bands and concession trailers.
 - Denise Barthelmas will help Shirley Lear sell drink tickets.

VIII. Old Business

- a) Tractor Pull for Minis – Von apologetically reported it cannot be done here due to construction. Carl Myers has a back-up plan to do in Vinton County.
- b) Videkovich Family Beef Project –
 - Von Cremeans & Jeff Wippel read the rule book. It states that “take home” is market (with two-year penalty), not breeding. There is a rule for breeding but no penalty stated.
 - Rules needs updated to be more defined in next year’s fair book.
 - Steve Barthelmas, actions have consequences. Von told the family it was ok.
 - Steve Barthelmas moved to suspend the family from showing for 1 year. Shirley Lear seconded.
 - Board voted: 2 FOR “1-year suspension”, 8 AGAINST “1-year suspension”.
Motion did not pass.
 - Joy Sharp proposed that a letter be written to the family as a follow-up stating that a rule was broken but a penalty will not be applied.

IX. New business

- a) New Special Committees: Harness Horses & Rental Rates – Von Cremeans will be forming new committees and will take volunteers or be appointed.
 - Harness Horses - Brad Lutz volunteered to chair rental rates at other fairs.
 - Contracts go out in December.
 - Chris Pence, Jennifer Pontious, and Scott Pritchard are committee members.
 - We’re averaging \$60/month.
 - County has changed more light bulbs in the past 3 months than the past 3 years, which costs us more money.
 - Horsemen requesting to pay more rental in exchange for fairgrounds to maintain track.
 - PCAS currently pays \$3,000/month for county maintenance.

- Tracey Rittinger asked who has paid and who hasn't, requested a list, and asked what we do when someone doesn't pay. There are some horsemen renting that are not paying.
 - The committee will decide rules and rates.
 - Rental Rates –
 - Committee will build/research list of rentals of buildings for comparison and make recommendations of set rental rates for facilities and equipment. Not just buildings – barns, storage, includes cost of tables (rounds, longs 8' & 6'), chairs, linens, set-up a/v, sound system/microphone, overhead projector, podium.
 - Cannot continue to not charge for set-up/tear down, and maintenance/up keep of those who rent the grounds/facilities. There is wear and tear and cost associated to pay maintenance workers.
 - Some information will be online but some information will have to be gotten via telephone calls to fair offices.
 - Imperative to start marketing now if we want horse shows next year.
 - Need to be competitive and pay to cover the use the buildings completely. Fair by itself not going to do it because it is not a big money maker.
 - Need to be “in” the market, if not a notch above.
 - Mark List will chair. Tracey Rittinger will be committee member.
- b) Insurance Bill – Von Cremeans said insurance bill is due. Requested approval \$17,716. Brad Lutz moved to pay the insurance bill total of \$17,716. Tracey Rittinger seconded. Motion carried.
- c) GAP Account Reimbursement –
- Von Cremeans shared that the first 4 weeks of credit card charges of \$20,900 for GAP went into PCAS account because a GAP designated credit card machine was not received yet. The money needs transferred from PCAS account to GAP account.
 - Brad Lutz moved to transfer the designated \$20,900 from PCAS account to GAP account. Chris Pence seconded. Motion carried.
- d) GAP Policy-
- fair board is retaining ownership of any guns unclaimed
 - A policy needs to be put in place to have any and all guns that are not picked up at GAP event or after, or if someone is not eligible to own, the fair board maintains ownership to be left at Steve Smith's house in his gun vault. Fair Board will buy back any unwanted guns from winners for 50% of cost (sign will be posted at event).
 - Craig Weiler moved to approve policy to have guns not picked up at GAP event be left at Steve Smith's house/gun vault, and for fair board to buy back any unwanted guns for 50% of cost. Chris Pence seconded. Motion carried.

- e) Fairgrounds parade float for Pumpkin Show
- PCAS will participate in the Pumpkin Show parades with a float this year in the spirit of community, partnership, advertisement, visibility, and awareness of revitalization project.
 - The bull will come off the coliseum and be attached to parade float. The Herald will do a story.
 - Use king/queen magnets...large banner with rendering that was used for revitalization tent at fair...Christmas lights
 - Randy Smith and Christy Pence are co-chairing a committee to build the float, schedule it and drive it through parades.
 - Any Sr. Fair Board and Jr. Fair Board members welcome to ride, pull float, as well as, all royalty.
 - We currently own a wagon that may need some repairs/maintenance (possibly replaced or borrow for this year).
 - Poms, fringe, vinyl, plywood for back drop, paint, twists, outdoor carpet, paper rolls, metallic sheeting, spotlights, banners/print outs, hay bales, generator (borrowed).
 - Basic/simple cost approximately \$250-300 – to just have a presence
 - A nice basic float plus a few extras to dazzle it cost approximately \$500-600
 - A winning float that we can be proud of cost approximately \$750-\$1,000
 - Darin Myers will be on committee.
 - Brad Lutz moved to approve a budget of \$1,000 to build a parade float for pumpkin show. Craig Weiler seconded. Motion carried.
 - Circleville Pumpkin Show committee will need to sit down and talk to us about logistics of parade float parking/competition this year with limited space. Christy Pence will reach out to Bob Tootle (parade committee chair) to set up a meeting.
 - Mark List shared that Brenna Gibson instrumental in Downtown Business Association group and wants to include PCAS in community events/activities. Businesses could promote fair and fair events, and PCAS could promote other Circleville businesses in exchange to support each other. Circleville community and downtown are supportive and want to partner with us for everyone to help each other be successful. PCAS is eager to continue to nurture those relationships and strengthen those connections.
- f) Revitalization/Construction - Brad Lutz presented.
- Draft contract for rentals by Sept 10 meeting.
 - Encourage discussion.
 - Sr. Fair Board manages grounds.
 - Need consideration and agreement of board on terms & conditions stating that we won't rent buildings on grounds/facilities for more than one month/4 weeks (45 days is the legal limit).
 - Renting space for campers, etc. is exempt from terms. In reference to commercial organization(s) renting government facilities/buildings for commercial benefit. Events, series of events, etc.

- Permanent signage for commercial organization needs to be considered and agreed to also (i.e. if Coke - - pouring rights/long term contracts - - is exclusive beverage provider they cannot but signs up on our buildings). Private companies cannot put cell towers on buildings. Donations to revitalization and fair week signage/banners exempt.
- Transportation and clinic space, like Berger and Ohio Health, etc. Permanent, long term changes/fixtures.
- Put on Sept 10 agenda.
- Percentage of rentals needs to be determined that will go back to paying debt on building the buildings.
- 40% of building rentals go toward revitalization debt and 10% toward maintenance/upkeep.

g) Fireworks – American Legion – July 1

- Von Cremeans stated that he thinks it is a great community event that the senior fair board is glad to provide the space for.
- Other events being promoted/planned/hosted on the same day by other organizations/individuals will no longer be permitted.
- The senior fair board may try to help provide some extras like food trucks/concessions/beer tent/band.
- Make the event free for everyone. Gates will be opened earlier (by 10am).
- Tracey Rittinger made a motion for the American Legion to use the fairgrounds for free for community fireworks on July 1, 2019. Jennifer Pontious seconded. Motion carried.
- Christy Pence invited the American Legion to send their promotional information via email and to put it on fairgrounds website and social media.

h) Livestock Shows

- Craig Weiler proposed that the board consider earlier show times to finish before evening when grandstands shows start for more community participation. Its missed opportunities if we don't offer this.
- Jeff Wippel and Joy Sharp have started thinking and planning for 2019 regarding livestock show schedules.
- Von Cremeans and Craig Weiler proposed doing Jr. Fair activity nights at grandstands to get the kids excited and involved.
- Ross County had 30 outhouse races. Needs to be better promoted. The clubs in ours that participated this year gets \$100.
- Joy proposed that a couple committee members from Jr. Fair Board + a couple committee members from Sr. Fair Board + Livestock & Sale Committee to give input into schedule and an event list for a 4-H/Jr. Fair Night.
- Von Cremeans proposed that committee members be identified and assembled from both Sr. Fair Board and Livestock & Sale Committee to work together, have a committee work day(s) in November.

- i) Fair Queen Application Fee
 - Randy Smith moved to pay the \$100 OFMA Fair Queen application fee for Morgan McFarland to participate. Tracey Rittinger seconded. Motion passed.

- j) Brad Lutz shared that the commissioners now have a YouTube channel to show time lapse of revitalization progress. Christy Pence said she would update website with link and share on Facebook page.

- X. Correspondence –
 - thank you cards received from RJ Weber and Hayden Hodges for supporting Jr. Fair;
 - special recognition received from Senators Larry Obhof, Bob Peterson and Troy Balderson congratulating the Pickaway County Fair on our 75th anniversary.

- XI. Adjournment – Chris Pence moved to adjourn. Brad Lutz and Randy Smith seconded. Motion carried.

NEXT MEETING: Monday, September 10, 2018 @ 7:00pm

Submitted by Secretary, Christy Pence